

**Sandpiper Boosters, Inc. Executive Board Meeting Minutes**  
**Tuesday, February 7, 2023 at 8:00 a.m., Central time**  
**Teacher's Lounge**

**Call to Order**

The meeting was called to order at 8:12 a.m.

**Members Present**

Jamie Lynn, Jennifer Gray, Ashley Templeton, Melissa Lott, Miranda Jordan.

**Approval of Agenda**

The board reviewed the agenda. Jamie Lynn made the first motion to approve. Ashley Templeton seconded.

**Approval of Minutes**

The board reviewed the minutes. Jamie Lynn made the first motion to approve. Miranda Jordan seconded.

**Old and New Business**

**Daddy-Daughter Dance Recap** - Jamie Lynn gave a recap of the Daddy-Daughter Dance event. She stated that the event went really well and received great feedback. Even with expenses, the event profited \$10,200.00. The only suggestion discussed was the need for a bigger venue or research of the school's maximum capacity to possibly allow for more attendees. The Boosters also discussed a potential photo booth purchase so that the organization could own and then save on future expenses.

**Fun Run 2023** - Jamie Lynn, Jennifer Gray and Principal Chavers had a meeting with Zach from Boosterthon regarding the dates, setup and details. The Fun Run fundraising begins February 8th and Boosterthon's DLE fundraising site will be live to promote at that time. Dune Lakes' fundraising goal for 2023 is \$75,000.00. The school plans to use these funds for canopy shades for the playground and for additional technology in the school and classrooms. Jennifer will be handling all cash donations received in the classroom. The Fun Run will take place on Thursday, March 2nd. The Boosters will promote and encourage teachers and faculty to photograph and video within their classrooms to promote on social media. Boosters will acknowledge business sponsors on social media as well.

**Teacher/Faculty Requests** - The Boosters received a few different funding requests from faculty members which needed review, discussion and possible approval. Rachel Carroll, our Media/Library specialist, requested purchasing of small and large clear bins to incorporate a new Dynamic

Shelving/Genrefication layout. The budget request came to \$1,174.60 without tax. Principal Chavers is reviewing the request and approval is pending. Coach King and Coach Pharis, the DLE Physical Education Coaches, requested a budget of \$4,714.35 to purchase fifteen new Super Cycles at \$314.29 a piece for K-5th grade PE classes. These new cycles would replace the old existing broken ones. The Boosters discussed with Principal Chavers and both agreed to approve the request. Kathleen Whaley, DLE's art teacher, requested a budget of \$234.49 to cover supplies to hold a hot wax painting teacher workshop. This expense was approved. The Boosters also wanted to know what additional supplies were needed in hopes to possibly give additional assistance. Natalie Wender, DLE's music teacher, is hosting a teacher and student talent show the week of Literacy Night and to encourage participation there will be 1st, 2nd and 3rd place prizes for the teachers and faculty who choose to participate. Boosters agreed to help cover expenses and purchase the prizes. Jamie Lynn motioned for an approval of \$500 total to be donated and spent on the talent show prizes. Jennifer Gray seconded the approval.

**Spirit Shop** - Boosters discussed adding additional apparel items to the online Spirit Shop. This would include a long sleeve or hoodie option in both youth and adult sizes. Melissa Lott is gathering pricing on a few different brands and styles.

**Director Positions/Requirements Needed for the 23-24 School Year** - Jamie discussed requirements for all board director positions for the upcoming 23-24 election. President Jamie Lynn, Vice President Ashley Templeton, Treasurer Jennifer Gray and Secretary Melissa Lott all agreed to come back for their second term.

**Field Day** - DLE Field Day 2023 is scheduled for Friday, April 21st. Boosters and Principal Chavers approved two Kona Ice Trucks for the students at the event. There was discussion of Kona Ice becoming one of the activity stations. Field Day ribbons will need to be purchased. Jamie Lynn made a motion to approve a budget of approximately \$3,000.00 to cover all field day expenses and each student's snow cone. Ashley Templeton seconded the approval.

**Kindergarten Round Up** - Kindergarten Round Up will be held Thursday, March 9th from 4:30 to 6:30 p.m. There will be an informational speech at both 4:30 p.m. and 5:30 p.m. in the cafetorium. Boosters will provide cookies, bottled waters, a photo booth and decorations. Regarding setup, there will be a presentation on stage requiring chairs in rows on one side of the cafetorium and tables for eating in the back of the cafeteria. There will also be tours of the kindergarten hall and classrooms. Booster will have an information table setup and the school will have a student registration table as well. Long table cloths, horse saddle, hay bales and additional decorations will be needed.

**Dune Lakes Dines** - January's Spirit Night with Macho Taco raised \$27.00. Brozinni's Pizzeria is scheduled for February 21st for 20% in proceeds. Boosters is reaching out to Local Catch, Amigos, Amici's and Old Florida Fish House for March, April and May.

**Upcoming Project Expenses for Boosters** - Nick Whitehurst, DLE's Plant Manager, is getting Boosters a new quote for sun shade canopies and turf for the playground areas. Ashley Templeton is getting a labor only quote from Garoz for painting of the school hallways. Jamie Lynn is researching cling and decal

pricing to roll out at the beginning of the school year for the potentially new school decal fundraiser. Jennifer Gray gave a brief update on bathroom renovation purchases made to date. Faux plants, accessories, art and lamps will need to be purchased. Jennifer found bathroom cabinets on Amazon for \$90 per cabinet. Six were purchased and only two were assembled and used for the administration office bathrooms. In addition, two lamps, a mirror and one console table will need to be purchased and ordered for the teachers lounge.

**Storage/Shelving for Boosters Closet** - The Boosters discussed potential new shelving for the large storage closet behind the stage. All board members agreed to initially utilize what is currently in the smaller hall closet and then see what else is needed. More shelves, a ladder and a step stool were suggested.

**January Receipts** - All outstanding receipts for purchases were received. Miranda Jordan is sending her receipt for new thank you notes and stationery.

**2023 Annual Report Filed on Sunbiz** - Jennifer Gray filed the 2023 annual report on Sunbiz.

**1099s** - Jennifer Gray let the board know that W9s are required for service payments greater than \$600.00 and that we will no longer contract with any vendor without one within this cost range.

**Principal's Report** - Principal Carrie Chavers discussed Valentine's party protocol and the School District's view visit on Thursday, February 9th.

**Next Sandpiper Boosters Executive Meeting Date - Tuesday, March 7, 2023 at 8:00 a.m.**

**Next Sandpiper Boosters Board of Directors Meeting Date - Tuesday, February 21, 2023 at 8:00 a.m.**

**Dismissal**

The meeting adjourned at 10:20 a.m.