

**Sandpiper Boosters, Inc. Executive Committee Meeting Minutes**  
**Tuesday, November 8, 2022 at 8:00 a.m., Central time**  
**Teacher's Lounge**

**Call to Order**

The meeting was called to order at 7:51 a.m.

**Members Present**

Jamie Lynn, Ashley Templeton, Jennifer Gray, Melissa Lott, Miranda Jordan

**Approval of Agenda**

The board reviewed the agenda. Jamie Lynn made the first motion to approve. Melissa Lott seconded.

**Old and New Business**

**Dune Lakes Dines Update** - Jennifer stated that Pazzo was scheduled for the November 15th Spirit Night and that Chanticleer will be hosting December. Shunk Gulley donated \$500 for their Spirit Night proceeds to Dune Lakes.

**Annual Tax Return** - Jennifer stated she reached out to Amy Coleman to file a six month extension for the Sandpiper Boosters tax return.

**October Bank Reconciliation** - Jennifer stated that the Sandpiper Boosters current bank balance as of 11/8/22 was \$60,101.79. She also stated that all receipts and payments have been collected and that Boosters had reimbursed Miranda Jordan by check for her personal expenses.

**T-Shirt Inventory for Merchandise Sales** - Jennifer stated that inventory of Spirit Store shirts was almost complete to post online for return from Thanksgiving holiday.

**Door Decorating Contest** - Miranda went over guidelines and theme for this year's holiday door decorating contest. The theme is "Snow on the Beach." Doors can be decorated between 11/28 and 12/9. Voting will take place December 12th. A limit of \$50 can be spent towards the door decorations. The administrative staff will judge. There will be 1st, 2nd and 3rd place awards - \$250, \$150 and \$100 Amazon gift cards.

**Thanksgiving Feast** - Jamie stated that all food, all desserts/drinks sign ups and all volunteer sign ups had been covered. Decorations and serving pieces were still needed for the stage buffet line, the teachers lounge and the conference room.

**Winter Wonderland To Dos** - Jamie stated that Santa and Carolers had been booked and decorations have been booked/covered by Mingle. She was waiting to hear from the Art Bus and food trucks options were also discussed. The class baskets were also discussed and ideas for basket themes were brainstormed. The deadline to turn in the baskets is December 9th.

**DLE Coffee Expenses/Budget** - Jennifer stated that we had received a \$737.80 invoice from Amy Meisner for the DLE coffee expenses. Amy also notified Jennifer that a new order \$842.00 invoice was also coming and would need to be paid. Sandpiper Boosters discussed an estimated annual budget of \$4,000 to cover all DLE coffee expenses. There was also mention of contacting Community coffee to set

up a Sandpiper Boosters direct account for orders and payments. Jamie Lynn motioned to approve the \$4,000 annual budget. Ashley Templeton seconded.

**Bathroom Renovation Update** - Miranda gave us an update on the faculty bathroom renovations. She has been working with Assistant Principal, Kristen Kane, regarding ideas and purchases. Miranda is shopping HomeGoods and TJ Maxx for one cabinet, one basket, one fake plant, one diffuser and one piece of art per bathroom. She also stated that we will fill the bathrooms with toiletries for a one time expense.

**January Teacher Luncheons January 2nd and 3rd** - Jamie stated that January 2nd's luncheon will actually be a coffee bar hosted by Coastal Coffee for approximately \$960. This will include 2-3 hours for 100 people. January 3rd will be hosted by Blue Mountain Bakery. We will need to supply BMB with times and setup details.

**Angel Tree** - Mrs. Berry reached out to the Boosters regarding a potential DLE Angel Tree for low income families within the school. There are 114 students total that would need to be covered. The Boosters board unanimously agreed to cover all 114 students and would list the age/gender/wishlist of each student on individual ornaments on the main foyer tree. Student names will remain private.

**Jingle and Mingle** - Miranda discussed the idea of a potential new DLE holiday event. The idea includes parents meeting at the school dressed in holiday costumes/attire for morning car and bus drop off to wave and greet all the students as they arrive. Following the morning greeting the parents would then head to breakfast at a local venue. The board unanimously approved the idea and settled on "Jingle and Mingle" for the event name. The event will be held Friday, December 9th and details are to come.

**DLE Christmas Decorating** - The board discussed raising funds for new holiday decorations. Jamie Lynn said she would prepare a "donate a tree" sponsorship sign up for families to sponsor a new tree to use in the school hallways.

**Walton County Prevention Coalition, Brian Callahan** - Brian Callahan with the Walton County Prevention Coalition came by to introduce himself and discuss the steps for becoming a tobacco free campus and school district. The board members all signed up to receive updates from the coalition and discussed the need for a Boosters committee to become more involved in this process.

**Next Sandpiper Boosters Board Meeting Date** - General Meeting Tuesday, November 29, 2022 at 8:00 a.m. and Executive Board Meeting Tuesday, December 13, 2022 at 8:00 a.m.

### **Dismissal**

The meeting adjourned at 10:30 a.m.